

# Registration form Non-EU/EFTA citizens

# A2

**PLEASE FILL IN ONE FORM FOR EACH PERSON COMPLETELY**

This form including all required documents has to be sent to the Migration Office, P.O. Box, 6301 Zug **within 14 days** after entering into Switzerland or moving from another canton. Please note: **biometric identification** has to be recorded of all persons (see page 2).

**Moving from**

Place (city) **and** country

**Date of arrival**

to canton of Zug

**Current employer or name of school**

Company name

Postal Code /  
Place

Address

Phone number

Employment contract indefinite

limited until

**Personal details of foreign person**

Surname

Date of birth

First name

Place (city) of  
birth **and** country

Nationality

Religion

rom.-catholic  
other/none

evang.-reform.

Marital status

**Date** of (civil) marriage  
**or** divorce

Passport expiry date

**Place** of (civil) office  
**or** divorce

Maiden name  
of mother

First name of  
mother

Surname of father

First name of  
father

Purpose of stay

Name of health insurance

**Home address in canton of Zug**

Address

Phone or  
mobile number

Postal code/ Place

E-Mail

**Spouse and children (also to be filled out if abroad)**

Surname

First name

Address

Nationality

Postal code / Place

Number of under  
aged children abroad

**Persons living in the same household**

Surname

First name

Surname

First name

Surname

First name

Please include power of authority  
if represented by third parties

**Place and date**

**Signature**

Turn paper to see required documents →

**Biometric identification has to be recorded of all persons including children.**  
Unexcused failure to appear will be charged with an administrative fee of CHF 50.-

**Our address:**

Amt für Migration  
P.O. Box  
Aabachstrasse 1  
6301 Zug

**For any further queries or information  
please contact us as follows:**

Phone number +41 (0)41 728 50 50  
E-Mail [info.afm@zg.ch](mailto:info.afm@zg.ch)  
Website [www.zg.ch/afm](http://www.zg.ch/afm)

**The following documents must be submitted:**

**when entering:**

- **Copy of passport**, date of expiry and entrance visa for visa obligatory persons
- Copy of birth certificate
- Confirmation of work permit if employer is outside of canton of Zug
- Copy of rental agreement for an adequate accommodation
- In case of sublease an **additional** confirmation from the **landlord or real estate company** is required
- School confirmation for children of school age (attending school or university)

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**when moving from another canton:**

**Non-EU/EFTA citizens with C-permit:**

- **Copy of passport**, date of expiry
- Copy of rental agreement for an adequate accommodation
- In case of sublease an **additional** confirmation from the **landlord or real estate company** is required
- Original residence permit
- Confirmation of departure from previous canton
- School confirmation for children of school age (attending school or university)

**Please ensure your letterbox is named. The permit will be sent by registered mail to your home address. Pickup period at the post office is 7 days.**